

Haddon Township

Preschool Registration (3 and 4 Year Olds)

Enclosed are the papers required to enroll your child (must be 3 years old on or before **October 1, 2017**) in the Haddon Township Preschool program.

1. Registration Form
2. Physical Examination/Immunization Record- completed by physician
3. Release form
4. Temporary Eligibility for Tuition Free Preschool Form
5. Haddon Township Public Schools Responsibility Slip
6. Annual Health History Update
7. English Language Learners Student Information Form
8. Preference Form – School/Session

In addition, you will need to provide the following documentation. Please bring the **original document PLUS 1 copy** to registration.

1. Proof of residence (2) (e.g. Tax bill, utility bill, license, lease agreement)
2. Original Birth Certificate with raised seal or Passport
3. Immunization records
4. Deposit of 275.00 (check payable to Haddon Twp BOE). This will be credited toward the 1st month's tuition (non-refundable after May 31st).

A copy of the district's Preschool Program Policy has also been included in the packet.

***Enrollment will begin at the Edison School
Thursday, February 2nd from 9:00-10:30.***

After February 2nd completed packets will be accepted at the Board of Education Building, 500 Rhoads Avenue. Please call Becky Barbieri at 869-7750, ext 1108 to set up a registration appointment.

The enrollment packets must be completed and turned in by February 10th to ensure enrollment in the 2017-2018 school year. Partially completed packets will not be accepted.

Students must be completely toilet trained before beginning school in September.

The Haddon Township Board of Education set a tuition rate of \$2,750 (billed monthly) to offset the cost of our Preschool program. That cost may change, subject to the successful completion and passage of the 2017-2018 budget.

Haddon Township Schools Registration Form

Office Use Only: Student Number: _____
Student Registration Form 11/1/2016

School: _____

Student Information

Last Name _____ Phone _____

First Name _____ MI _____ Grade **Preschool** _____ Male Female

Street Address _____ First Date of Entry _____
Haddonfield 08033 Westmont 08108 Oaklyn 08107 W. Collingswood Ext. 08107 W. Colls Hgts 08059 W. Colls 08104

Date of Birth _____ Place of Birth (City and State) _____

Proof of Residency: Tax Bill Deed/Lease Agreement Utility Bill Other (specify) _____
Driver's License Affidavit of Temp Residency _____

Ethnicity: Is the student Hispanic or Latino? Yes _____ No _____

Race Category (check all that apply):
White Black/African American Asian American Indian/Alaskan Native Native Hawaiian/Other Pacific Islander

Previous School and District Attended: _____

- Has the student ever been referred to the Child Study Team for evaluation? Yes No
- Is the student eligible to receive Special Education services? Yes No If Yes, what kind? _____
- Is the student eligible for 504 services? Yes No If yes, what kind? _____
- Will the student be eligible for Free or Reduced Lunch? Yes No N/A Unknown
- Is the student receiving any related services? Yes No Which? _____ (OT, PT, Speech, Counseling)
- Has the student attended Haddon Township Schools before? Yes No If Yes, which school(s)? _____ Dates: _____
- Is another language besides English spoken in the home? Yes No If yes, what language(s)? _____ Which dialect? _____
- Did the student receive ESL (English as a Second Language) services at their former school? Yes No
- Is student a dependent of a full-time, active duty member of the Armed Forces? Yes No

Head(s) of Household Information

Student Lives with: Both Parents Father Mother Foster Parent Guardian Relationship _____

Name _____ Employer _____
Last First MI

Email (if checked regularly): _____ Work Phone: _____ Cell Phone: _____

Name _____ Employer _____
Last First MI

Email (if checked regularly): _____ Work Phone: _____ Cell Phone: _____

Non - Resident Parent

Name _____ Address _____
Last First MI

Home Phone: _____ Email (if checked regularly): _____

Employer _____ Work Phone: _____ Cell Phone: _____

Emergency Contact (other than parent)

Name of Contact _____ Phone Number _____ Relationship to Student _____

Medical Conditions/Allergy ALERTS

Physician: _____ Phone #: _____ Hospital Preference _____

LEGAL ALERTS:

Signature of Person Completing Form: _____ Date _____

Haddon Township Public Schools
Haddon Township, NJ

NAME: _____ DOB: _____ Male [] Female [] EXAM DATE: _____

ADDRESS: _____ SCHOOL: _____ GRADE: _____

PHYSICAL EXAMINATION: Height: _____ Weight: _____ Blood Pressure: _____

Vision Screening:	Right _____	Left _____	with correction:	glasses _____	contact lens _____	
Hearing Screening:	Right _____	Left _____	hearing aid:	left _____	right _____	both _____
Eyes _____	Chest _____	Genito-Urinary _____	Skin _____			
Ears _____	Heart _____	Musculoskeletal _____	Speech _____			
Nose _____	Lungs _____	Scoliosis _____	Nutrition _____			
Mouth/teeth _____	Abdomen _____	Feet _____	Other _____			
Neck _____	Hernia _____	Nervous system _____				

General Health: _____
Abnormal/significant findings: _____

MEDICAL HISTORY: Gestational age & birth weight _____
 Cardiac (heart murmur, etc.) _____
 Operations (procedure & date) _____
 Fractures (site & date) _____
 Allergies (foods; drugs; environmental) _____
 Chronic Illness (asthma, diabetes, ADD, OCD) _____
 Medications for Illness/Allergy: _____
 Check all that apply & indicate date of illness/diagnosis:
 Chicken Pox _____ Measles _____ German Measles _____ Mumps _____ Strep _____
 Otitis Media _____ Pertussis _____ Meningitis _____ Rheumatic Fever _____
 Hepatitis _____ Mononucleosis _____ Tuberculosis _____ Arthritis _____ Seizures _____
 Other _____

IMMUNIZATION RECORD: Please attach copy of clinic/doctor's office record or complete below with *month/day/yr*

DTP, DTaP (Indicate Type) (1) _____	(2) _____	(3) _____			
Td, Tdap Boosters (4) _____	(5) _____	(6) _____			
OPV or IPV (Indicate Type) (1) _____	(2) _____	(3) _____			
Boosters (4) _____	(5) _____				
MMR (1) _____	(2) _____	Measles _____	Mumps _____	Rubella _____	
Hib (1) _____	(2) _____	(3) _____	(4) _____		
HepB (1) _____	(2) _____	(3) _____	HepA (1) _____	(2) _____	
Varicella (1) _____	(2) _____	Meningococcal (1) _____		(2) _____	
Pneumococcal (1) _____	(2) _____	(3) _____	(4) _____	(5) _____	
Influenza (1) _____	(2) _____	(3) _____	(4) _____	(5) _____	

Other (specify): _____
 Mantoux Test (date/result): _____

SUMMARY/RECOMMENDATIONS: _____

PHYSICIAN'S SIGNATURE _____
(Stamp or Office Staff Initials Not Acceptable)

PLEASE PRINT PHYSICIAN'S NAME _____ DATE _____
Address and Phone Number _____

PARENT: Are there special concerns we should be aware? _____

RELEASE FORM FOR PRESCHOOL DISMISSAL

My child may be released to the following persons:

Child's Name _____

- ❖ I give my permission to release my telephone number and address to other parents in my child's class.
- ❖ ___YES ___No

Parent/Guardian Signature

Date



HADDON TOWNSHIP BOARD OF EDUCATION

500 RHOADS AVENUE • WESTMONT, NEW JERSEY 08108
PHONE: 856-869-7750 ext. 1100 • FAX: 856-854-7792
WEBSITE: www.haddontwpschools.com

Bonnie J. Edwards
Superintendent of Schools
856-869-7750 Ext. 1100
bedwards@haddontwpschools.com

Jennifer Gauld
School Business Administrator/
Board Secretary
856-869-7750 Ext. 1105
jgauld@haddontwpschools.com

Elizabeth Mennig
Assistant Superintendent for
Curriculum & Instruction
856-869-7750 Ext. 1108
lmennig@haddontwpschools.com

ALL APPLICANTS MUST CHECK ONE BOX WHEN REGISTERING FOR HADDON TOWNSHIP SCHOOL DISTRICT PRESCHOOL:

- I am NOT applying for Tuition Free Preschool Program
- I am applying for Tuition Free Preschool Program (*Temporary Eligibility*)
(Please complete attached application form)

Please note: Proof of income must be resubmitted for final approval. You will be contacted by the Board of Education prior to the start of the school year.

Parent Name:	
Child's Name:	
Street Address:	
City, State, Zip:	
Phone:	

**2017 - 2018
APPLICATION
HADDON TOWNSHIP SCHOOL DISTRICT
TUITION FREE PRESCHOOL
*TEMPORARY ELIGIBILITY***

CHILDREN IN SCHOOL			
Names of all children in school (First, Middle Initial, Last)	School Name	Grade or ID Number	Food Stamp or TANF case # (if any).

Total Household Gross Income – You must tell us how much and how often for each person; check if no income

1. Name (list everyone in household – include students listed above)	2. List gross income and how often it was received <i>Example: \$100/month \$100/twice a month \$100/every other week \$100/weekly</i>				3. Check if NO income
	Earnings from work before deductions <small>How Often?</small>	Welfare, child support, alimony <small>How Often?</small>	Pensions, retirement, Social Security	All Other Income	
1.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
2.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
3.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
4.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
5.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
6.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
7.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
8.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>
9.	\$ _____ / _____	\$ _____ / _____			<input type="checkbox"/>

PLEASE SUPPLY PROOF OF INCOME (i.e. pay stub, W2, unemployment - COPIES ONLY – ORIGINALS WILL NOT BE RETURNED)

Signature and Social Security Number (Adult must sign)	
<i>I understand that school officials may verify (check) the information. Proof of income must be resubmitted for final approval in September.</i>	
Sign Here: X _____	Print Name: _____ Date: _____
Street Address: _____	City: _____ Zip: _____
Social Security Number: _____ - _____ - _____	<input type="checkbox"/> I do not have a Social Security Number

Haddon Township Public Schools Responsibility Slip

If a child needs to be sent home from school because of illness or an accident, a parent is contacted by telephone to ensure someone will be home for the child. The following information is requested.

Grade: Preschool

	Current Data	Changes/Corrections
Last Name		
First Name		
Middle Name/Initial		
Nick Name		
Home Phone	() -	
Mailing Address		
City & State of Birth		
Birth Date		
Gender		
Racial Designation(s)	White: Black: Asian: Pacific Islander: American Indian:	
Is student Hispanic/Latino		
Primary Language:		

<u>Medical Conditions / Allergy ALERTS</u>
Medical Alerts: _____ Family Physician: _____ Phone #: _____ Hospital Preference: _____

<u>LEGAL ALERTS (please list if any)</u>

Parent / Guardian Information	Primary	Emergency	Allowed	Resides	Send Mail
Name: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationship: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Home: _____					
Work: _____					
Mobile: _____					
Email: _____					
Address: _____					

Other Emergency Contact Information

Name: _____
 Relationship: _____
 Home: _____
 Work: _____
 Mobile: _____

Name: _____
 Relationship: _____
 Home: _____
 Work: _____
 Mobile: _____

Parent / Guardian Signature: _____ Date: _____

Parent/Guardian signature permits the district to share this information with the staff.

My child has permission to:

1. Participate in walking trips throughout the year. ____ Yes ____ No
2. Participate in bus trips throughout the year that only travel between HTSD schools. ____ Yes ____ No
3. Be photographed/filmed or included in a publication (i.e. websites, newspaper or television broadcast) ____ Yes ____ No

School Dismissal: Choose one of the options below.

My child will walk home _____

My child will be picked up by: _____

My child will be attending the After School Program on: M T W TH F

In the event you are 15 minutes late your child will be sent to the After School Program at your expense.

Technology:

For students in grades PreK-5:

I/We have read and agree to the stipulations set forth in the Acceptable Use Policy.

Parent/Guardian Signature _____ Date _____

For students in grades 3-5:

I/We have read and agree to the stipulations set forth in the HADDON TOWNSHIP PUBLIC SCHOOLS ONE TO ONE IPAD POLICY, PROCEDURE AND INFORMATION packet.

Parent/Guardian Signature _____ Date _____

For Students in Grades K-5:

I have read the Family Life Education Curriculum Letter and Outline.

Parent/Guardian signature Date

Parent/Student Handbook

I have read the student handbook and understand the conditions set forth in the handbook

Parent/Guardian signature Date

Haddon Township Public Schools Annual Health History Update

Dear Parent/Guardian:

This form lists medical conditions that your son/daughter may have experienced in the past or currently experiences. The updated information enables the Health Office to respond in case of an emergency. Please complete and return this form to the School Nurse as soon as possible.

Thank you.

1. Has the student been advised not to participate in any activity or sports? Yes No
If yes, please explain: _____

2. Has the student had any major illness since his/her last medical exam? Yes No
If yes, please explain: _____

3. Has the student been hospitalized since his/her last medical exam? Yes No
If yes, please explain: _____

4. Has the student had any injury or surgery since his/her last medical exam? Yes No
If yes, please explain: _____

5. Has the student had any special test such as x-rays, bone scan, EKG, CT, MRI, etc? Yes No
If yes, please explain: _____

6. Has the student been under the care of a physician for any other medical conditions? Yes No
If yes, please explain: _____

7. Is the student currently taking any medications on a regular basis? Yes No
If yes, please explain: _____

8. History of asthma and/or allergies (including medications, food, bee stings, etc.): Yes No
If yes, please explain: (Use of inhaler, Epi-pen, Benadryl, etc.) _____

____ Yes, you have my permission to share this information with appropriate faculty/staff members.

____ No, please do not share this information.

Student Name: _____ Grade: _____

Parent/Guardian Signature: _____ Date: _____

Does child have Health Insurance?

Yes If Yes, name of insurance company _____

No NJ FamilyCare provides free or low cost health insurance for uninsured children and certain low income parents.'

For more information call 800-701-0710 or visit www.njfamilycare.org to apply online.

You may release my name & address to NJ FamilyCare Program to contact me about health insurance.

Signature _____

Printed Name _____

Date _____

Written consent required pursuant to 20 U.S.C. § 1232 g (b)(1) and 34 C.F.R. 99.30 (b).

List any medical/surgical care your child has received during the past year:

Dental Exam

_____ date

_____ braces

Eye Exam

_____ date

_____ contacts

_____ glasses

Allergy

_____ kind

_____ medications

Allergic Reactions

_____ date

_____ medications

Immunizations/Tetanus

_____ date

_____ type

Restrictions

_____ type

Doctor _____

Telephone _____

Dentist _____

Telephone _____

Hospital _____

Telephone _____

Address _____

I, the undersigned, do hereby authorize officials of New Jersey Public Schools to contact directly the persons named on this card and do authorize the named physicians to render such treatment as may be deemed necessary in an emergency, for the health of said child.

In the event that physicians, other persons named on this card, or parents cannot be contacted, the school officials are hereby authorized to take whatever action is deemed necessary in their judgment, for the health of the aforesaid child.

I will not hold the school district financially responsible for the emergency care and/or transportation of said child.

Signature of Parent(s) / Guardian(s) _____

Date _____



Important INFORMATION

Child's Name: _____

Home School: _____

Mark #1 and #2 preference for Preschool Program...

- **Session Preference:** A.M. []
P.M. []

Reason:

- **School Preference*:** Edison []
Van Sciver []
Stoy []

**These are the current locations of the programs, but we cannot guarantee classes will be held at these schools next year.*

Reason:

Haddon Township School District

Edison Elementary School
205 Melrose Avenue
Westmont, NJ 08108

Phone: 856-869-7715

Secretary: Karan Kredatus
kkredatus@haddontwpschools.com
FAX: 856-869-7715

Jennings Elementary School
100 East Cedar Avenue
Oaklyn, NJ 08107

Phone: 856-869-7720

Secretary: Carol Burrows
cburrows@haddontwpschools.com
FAX: 856-869-7722

Stoy Elementary School
206 Briarwood Avenue
Haddonfield, NJ 08033

Phone: 856-869-7725

Secretary: Brenda Schuck
bschuck@haddontwpschools.com
FAX: 856-869-7728

Strawbridge Elementary School
307 Strawbridge Avenue
Westmont, NJ 08108

Phone: 856-869-7735

Secretary: Ellen Corleto
ecorleto@haddontwpschools.com
FAX: 856-869-7739

Van Sciver Elementary School
625 Rhoads Avenue
Haddonfield, NJ 08033

Phone: 856-869-7730

Secretary: Karen Reeves
kreeves@haddontwpschools.com
FAX: 856-869-7733

Rohrer Middle School
101 MacArthur Boulevard
Westmont, NJ 08108

Phone: 856-869-7770

Secretary: Amy Jacobson
ajacobson@haddontwpschools.com
FAX: 856-869-7772

**Haddon Township High School
Guidance Office**
406 Memorial Avenue
Westmont, NJ 08108

Phone: 856-869-7750, ext 7307

Secretary: Sara LiVecchi
slivecchi@haddontwpschools.com
FAX: 856-869-7764

Child Study Team
Haddon Township High School
406 Memorial Avenue
Westmont, NJ 08108

Phone 856-869-7750, ext 7313

Secretary: Denise Weachter
dweachter@haddontwpschools.com
FAX: 856-854-4072

Bus Transportation
Haddon Township BOE
500 Rhoads Avenue
Westmont, NJ 08108

Phone 856-869-7703

Supervisor: Nancy Bobb
nbobb@haddontwpschools.com
FAX: 856-854-7792

SACC/K-Club
Edison School
205 Melrose Avenue
Westmont, NJ 08108

Phone: 856-869-7750, ext 3012

Director: Dawn Piscopio
sacc@haddontwpschools.com
FAX: 856-869-7717

School District Registrar
Haddon Township BOE
500 Rhoads Avenue
Westmont, NJ 08108

Phone 856-869-7750, ext 1108

Registrar: Becky Barbieri
bbarbieri@haddontwpschools.com
FAX: 856-854-7792



HADDON TOWNSHIP BOARD OF EDUCATION
500 RHOADS AVENUE
WESTMONT, NEW JERSEY 08108
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FAX: 856-854-7792
WEBSITE: www.haddontwpschools.com

6150. TUITION INCOME

The Board of Education will charge and assess tuition for attendance in the schools of this district by pupils not entitled to receive a free public education in this district and whose enrollment has been recommended by the Superintendent and approved by the Board.

Tuition rates will be determined, charged and paid in accordance with N.J.A.C. 6A:23-3.1 et seq.

The Board Secretary shall be responsible for the assessment and collection of tuition. Tuition rates shall be made known to the sender prior to the start of the school year. Tuition billings will be made monthly immediately following the billing period. When a pupil attends more than one day, the sender will be charged for a full month's tuition.

Annually at its reorganization meeting the Board of Education will set a tuition rate for students not residing in the district who have been accepted to attend the district's Preschool program in accordance with Policy 2424, Preschool Program.

N.J.S.A.	18A:38-3; 18A:38-19; 18A:46-21
N.J.A.C.	6A:23-3.1 et seq. through 3.4 et seq.
N.J.A.C.	6A:14-7.8
Policy 2424	Preschool Program

Adopted: May 21, 2009
Revised: April 21, 2016



HADDON TOWNSHIP BOARD OF EDUCATION
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2424. PRE-KINDERGARTEN PROGRAM

The Board of Education supports a Pre-Kindergarten program for all children who have attained the age of four years on or before October 1st of the year in which entrance is sought and have not yet attained the age at which admission to Kindergarten is permitted. In February, the district will schedule a Pre-Kindergarten Round-up in order to register students who will meet the admission criteria the following school year. Based on the number of pupils enrolled at the Pre-Kindergarten Round-up, the Superintendent will recommend the number of classes for the following school year to be included in the District's budget.

The Board of Education will annually set a tuition rate for students to attend the district's Pre-Kindergarten program. Tuition paying resident families with more than one child in Pre-Kindergarten living in the same household will pay one-half of the established tuition rate for the second child. Additional children in the same household will attend at no cost. Separate rates will be established for resident and non-resident students.

Pre-Kindergarten class size should not exceed 20 pupils, pursuant to Policy 5120, Assignment of Pupils.

To ensure enrollment, Pre-Kindergarten parents or guardians must complete all registration requirements not later than April 30th. A schedule of tuition payments will be disseminated to parents and guardians prior to July 30th. The first of ten equal tuition payments must be submitted upon application to the program to ensure a place in the program. Withdrawal from the program that is initiated by the family or the BOE, prior to its commencement will result in total reimbursement to the family. Subsequent tuition payments are due no later than the 15th of each month from September through May. Enrollments received after July 15th will be accepted based on the availability of space. Should enrollment exceed the number of classes included in the budget, a wait list will be established in order of registration date and time.

Pre-Kindergarten age children of nonresident District employees will pay the established in-district tuition rate.

Upon recommendation of the Superintendent, the Board will admit nonresident pupils on a tuition basis in accordance with Policy 6150, Tuition Income, to fill available seats after July 15th.

Township residents who meet the established standard for free or reduced lunch may enroll their children tuition free. This entitlement will not be extended to non-resident pupils.

Pupils of Township residents unable to meet district academic or behavioral standards may, upon recommendation of the building principal, repeat Pre-Kindergarten. In the event of such a recommendation, parents will not be liable for a second year's tuition.

N.J.S.A.	18A:38-3; 18A:38-19; 18A:46-21
N.J.A.C.	6A:23-3.1 et seq. through 3.4 et seq.
N.J.A.C.	6A:14-7.8
Policy 6150	Tuition Income
Policy 5120	Assignment of Pupils

Adopted: May 21, 2009
Revised: March 17, 2011
Revised: August 21, 2014