

DIRECT DEPOSIT ENROLLMENT

**I wish to enroll in the Payroll Direct Deposit System
My information is found below.**

YOUR COMPLETE NET PAY WILL BE DEPOSITED.

Date _____

Name _____

Social Security _____

Bank Name and Code

(The Bank Code is a 9-digit number also known as an ABA or routing number. It is normally found in the lower left hand corner of your check or your bank can provide this number for you.)

Bank Name _____ Bank Code _____

Savings Account _____ Checking Account _____ (Check One)

Account Number _____

IF YOU WILL BE USING A CHECKING ACCOUNT FOR YOUR DIRECT DEPOSIT, YOU **MUST ATTACH A VOIDED** CHECK FOR VERIFICATION.

Employee Signature _____

Place Voided Check Here
