

The Regular Meeting of the Haddon Township Board of Education was held on August 29, 2013 at 7:04 pm in the Paul C. Gilligan Media Center, Mrs. Richards, President, presiding.

I. OPENING STATEMENT:

Due notice of this meeting has been provided to *The Retrospect* and the *Courier Post* as legal ads on July 30, 2013.

II. ROLL CALL:

- Mrs. Laura Chudd
- Mrs. Marie Dezii
- Mr. John Kendall
- Mr. James Mulroy
- Mrs. Bonnie Richards

Also present: Dr. Nancy Ward, Superintendent, Mrs. Jennifer Gauld, Business Administrator/Board Secretary, Mrs. Liz Mennig, Director of Curriculum and Instruction and 8 members of the public.

Mr. Brown, Mr. Mann, Mrs. Noller and Mr. Cavallo were absent.

III. FLAG SALUTE

IV. APPROVAL OF MINUTES

Motion by Mrs. Dezii and seconded by Mrs. Chudd that the minutes of the Special Meeting and Work Session of July 15, 2013, the Regular Meeting and Work Session of July 18, 2013, and Special Meeting and Work Session of August 7, 2013 be approved.

**ROLL CALL**

Mrs. Chudd	Yes
Mrs. Dezii	Yes
Mr. Kendall	Yes
Mr. Mulroy	Yes
Mrs. Richards	Yes

**ROLL CALL            5-0-0**

V. PRESENTATIONS

None

VI. CORRESPONDENCE

None

VII. SUPERINTENDENT'S REPORT

The Superintendent recommends acceptance/approval of the attached Superintendent's Report.

VIII. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION ON ITEMS INCLUDED ON THE AGENDA

None

## IX. RECOMMENDATIONS

Motion by Mrs. Dezii and seconded by Mrs. Chudd that the following items be approved:

**#1 FINANCE/FACILITIES**

**The Superintendent and the School Business Administrator/Board Secretary recommend acceptance/approval of the following items:**

- 1 Report of the Secretary for the month of July 2013

***CASH BALANCES – July 30, 2013***

10	General	\$5,171,579.08
20	Special Revenue Funds	164,568.09
30	Capital Projects Funds	0.00
40	Debt Service Funds	.93
60	Enterprise Funds	<u>171,853.98</u>
Total:		<u>\$ 5,508,002.08</u>

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Attachment 1-1

- 2 Report of the Treasurer for the month of July 2013

That the Report of the Treasurer as of July 31, 2013 be accepted. The Treasurer's Report is in agreement with the Secretary's Report.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Haddon Township Board of Education certifies that as of July 31, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Attachment 1-2

- 3 Payment of Bills

Attachment 1-3

- 4 2013-2014 School Year Budget Amendments

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-2.12(a)1.

In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that the anticipated revenue has not changed for the month ending July 31, 2013 as per the attachment.

Attachment 1-4

- 5 Travel Requests

NONE

- 6 That the School Business Administrator present bills to the Board for approval after the July 18, 2013 regular meeting up to and including September 19, 2013. Further, that checks be issued, dated July 31, 2013 for said bills, and September 1, 2013 for selected payments for the 2013-2014 School Year budget, and that the Board ratifies the approval of said payments at the August Board Meeting.
- 7 The 2013-14 Joint Transportation Agreement with Haddon Heights School District. Haddon Heights will transport five (5) Haddon Township students to Bishop Eustace and Camden Catholic at the annual rate of \$750.33 per student for a total of \$3,751.65.
- 8 The cancellation of the following outstanding checks:

Account	Check Number	Issue Date	Amount
Student Activities	19552	05/26/2006	\$30.00
Student Activities	21419	10/24/2007	\$25.00
Student Activities	22217	05/08/2008	\$44.00
Student Activities	22880	12/04/2008	\$50.00
Student Activities	24312	02/02/2010	\$100.00
Student Activities	25287	02/16/2013	\$275.00
Student Activities	25320	03/20/2012	\$150.00

- 9 Our continued participation in the Alliance for Competitive Energy Services (ACES) Natural Gas and Electric Generation aggregation programs per the attached resolution. Attachment 1-9
- 10 Ratification of the attached NWEA Master Subscription Agreement for Rohrer Middle School for the 2013-2014 School Year, equal in value to the amount listed below:  
 MAP Assessment (one year web-based license)      \$6,520.50      Attachment 1-10

**ROLL CALL**

Mrs. Chudd                      Yes  
 Mrs. Dezii                        Yes  
 Mr. Kendall                      Yes  
 Mr. Mulroy                       Yes  
 Mrs. Richards                    Yes

**ROLL CALL                      5-0-0**

Motion by Mrs. Dezii and seconded by Mr. Kendall that the following items be approved:

**#2 INSTRUCTION AND PROGRAM**

**The Superintendent and the Director of Curriculum and Instruction recommend the acceptance/approval of the following items:**

- 1 Fire and Security Drill Report

In accordance with Title 18A:41-1 through 41-4, at least one fire drill and one security drill was held in Van Sciver school during the month of July. Attachment 2-1

- 2 Additions to the 2013-2014 textbook list for Paul VI High School. Revised Attachment 2-2
- 3 Authorization of the submission of the 2014 IDEA grant and acceptance of the grant award upon the subsequent approval of the 2014 IDEA application as listed below:

	Public HTSD	Non-Pubic Paul VI	Total
Basic	\$484,150	\$74,787	\$558,937
Pre-School	\$ 15,566	\$ 0	\$ 15,566
Total	\$499,716	\$74,787	\$574,503

- 4 The following No Child Left Behind salaries for the 2013-14 school year:

Name	Title I	% of Salary
Lois Maynard – VS	\$18,322	21
Sharonne Ravid-Litz – JNGS, VS, RMS	\$56,141	100
Nancy Murray– VS	\$16,656	20

- 5 Authorization of the submission of the No Child Left Behind (NCLB) application for Fiscal Year 2014, and accepts the grant award of these funds upon the subsequent approval of the Fiscal Year 2014 NCLB Application:

	Total	Haddon Township	Paul VI
Title IA	\$127,735	\$127,735	\$ 0
Title IIA	\$ 48,117	\$ 31,469	\$ 16,648
Title III	\$ 4,113	\$ 4,113	\$ 0

NCLB FY 2014: Allocation Programs

Title I, Part A: Improving Basic Programs Operated by Local Education Agencies  
 Title II, Part A: Teacher and Principal Training and Recruiting Fund  
 Title III: Grants and Subgrants for English Language Acquisition and Language Enhancement

ROLL CALL

Mrs. Chudd Yes  
 Mrs. Dezii Yes  
 Mr. Kendall Yes  
 Mr. Mulroy Yes  
 Mrs. Richards Yes

**ROLL CALL 5-0-0**

Motion by Mr. Kendall and seconded by Mrs. Chudd that the following items be approved:

**#3 PERSONNEL**

**The Superintendent recommends the acceptance/approval of the following items:**

- 1 Summary of Work-related Lost Time Injuries: NONE for the month of July
- 2 Compensate Tim George for 5 days at his per diem rate of \$356.00, for the purpose of attending mandatory training for the Stronge Evaluation System and transition.
- 3 Compensate Irene Recuber at the rate of \$400 per day, as professional development provider for two inservice days on October 14 and 15, 2013, and for a half inservice day on November 5, 2013.
- 4 Permission for the superintendent to hire staff from August 30, 2013 through September 18, 2013, in order to begin the school year with sufficient staff.
- 5 Additional CST summer hours:  
 Compensate Patricia Cooper, School Psychologist, for 5 additional days of summer services at the rate of \$400.00 per day for CST evaluations, parent conferences, and case management.  
  
 Compensate Jennifer Dalton, Learning Consultant, for 2.5 additional days of summer services at the rate of \$400.00 per day for CST evaluations, parent conferences, and case management.  
  
 Compensate Pamela Fitzgerald, special education teacher, for attending summer IEP conferences on referred students to the Child Study Team as mandated by New Jersey State Code at the rate of \$39.65 per hour, up to 4 hours.
- 6 Compensate Gerri Carroll for two inservice days, October 14 and 15, at the rate of \$750 per day, as a professional development consultant, providing training in the area of benchmark assessments.  
 Further, that the previous appointment for Gerri Carroll be adjusted from \$500 per day to \$750 per day for four days for benchmark assessment training in July and August.  
 Developing benchmark assessments in each grade level and content area is necessary to meet the State's new mandates for teacher evaluation and the development of Student Growth Objectives (SGOs).
- 7 Create the position of Haddon Township High School Honor Society Advisor.
- 8 Job Description #0276: Haddon Township High School Honor Society Advisor.  
Attachment 3-8
- 9 Appointment of Theresa Brown as a .1 High School Physical Education Teacher, at a Salary of \$5,217, Step 1, M.A., for the 2013-14 School Year, from September 1, 2013 to June 30, 2014.
- 10 Compensate Kathy McCutcheon for sports physicals on August 15 and 19 at the rate of \$41.05 per hour for an approximate total of 4 hours.
- 11 The adjustment of hours for participation in training on and writing of benchmark assessments:

From	To	Hrs. Approved	Rate
Santiago Jones, Kathy	Frasco, Barbara	20	39.65

- 12 Compensate mentor teachers for the 2013-14 School Year, in accordance with policy 4155:
  - Carla DiBenedetto will mentor Tony Grandinetti\*\*
  - Karen Kiick will mentor Tracy Steele\*
  - Kathleen Jones will mentor Victoria Budesa\*\*
  - Linda Ridinger will mentor Danielle Petulla

The first-year teacher will pay the mentor teacher \$550 for the 2013-14 School Year, as required by NJAC 6:11-5.3.

\*The .5 first-year teacher will pay the mentor teacher \$275 for the 2013-14 School Year, as required by NJAC 6:11-5.3.

\*\*The Alternate Route first year teacher will pay the mentor teacher the fee for the intensive initial mentoring fee of \$450, plus the fee for the 30 week mentor of \$550, for the 2013-14 School Year, as required by NJAC 6:11-5.3.

- 13 Compensate the following teachers for summer curriculum and project work:

Last Name	First Name	Hrs. Approved	Subject	Rate
Harris	Randi	2	Language Arts	39.65
Gonzales	Joan	.5	Assessment	39.65
Roberts	Laura	2	Language Arts	39.65
Tallman	Heather	2	Language Arts	39.65
Warfield	Mary Beth	2	Language Arts	39.65
Mathews-Bowen	Barbara	2	PARCC Item Analysis	39.65

As summer projects evolve and are completed, any remaining hours are reallocated to other projects as needed.

- 14 Appointment of the following substitute teachers at the rate of \$80.00 per day, for the 2013-2014 School Year, effective September 1, 2013 through June 30, 2014, pending completion of paperwork:

Ashley	Alliano
Ann	Bergeron
Tara	Costello
Jane	Evans
Mark	Guerrieri
Bridget	Holmes
Fred	Kimble
Stephanie	Malony
Michaela	Mohr
Matthew	Roche
Linda	Stokes
Austen	Wilson

- 15 That the following teachers be approved as Team Leaders for the 2013-2014 School Year at a stipend of \$1,320.00

Tabitha Rivas – 6W  
 Kurt Trauger – 6R  
 Bob Meng – 7W

Claire Arena – 7R  
 Kathy Ellis – 8W  
 Danielle Jubanyik – 8R

- 16 That the following staff members be approved for the 2013-2014 School Year, as indicated:

Affirmative Action Team

Kevin Rooney (District Officer)  
 Liz Mennig  
 Eileen Smith  
 Jen Gauld  
 Pat Nero

Anti-Bullying Specialists

Tim George	Haddon Township High School
Patty Schwab	Rohrer Middle School
Brian Ehret	Edison Elementary School
Val Bowers	Jennings Elementary School
Brenda Morrow	Stoy Elementary School
Joan Gonzales/Rose Mee	Strawbridge Elementary School
Sean Hengst	Van Sciver Elementary School

Toxic Hazard Preparedness Officer: Michael Moore

District Safety Officer: Michael Moore

Indoor Air Quality Officer: Michael Moore

Integrated Pest Management Officer: Michael Moore

Homeless Liaison: Mike Dappolone

Emergency Management Safety Officer: Patty Schwab

DCPP Liaison: Deb Mulligan

District Anti-Bullying Coordinator: Don Pullano

- 17 That all certified High School and Middle School staff members be approved as Event Chaperones for the 2013-2014 School Year at a pay rate of \$30/hour with a 2-hour min/max (per Schedule H of the current HTEA Agreement).
- 18 Accept with regret the resignation of Shannon Parkinson, Director of School Age Child Care, effective October 15, 2013, or until a replacement can be found.  
 See attached letter. Attachment 3-18
- 19 Accept with regret the resignation of Victoria Silva, School Accountant/Assistant Board Secretary, effective September 13, 2013, or until a replacement can be found.  
 See attached letter. Attachment 3-19
- 20 Accept the request from Sara Phillips, Speech/Language Specialist, for a leave of absence for the 2013-14 School Year.  
 See attached letter. Attachment 3-20
- 21 Medical leave of absence for employee #50808773 commencing December 2, 2013. The employee is also eligible for FMLA during leave period and will be returning on April 1, 2014.

- 22 Compensate Ellen Corleto, Strawbridge School Secretary, for 16 additional summer hours during the summer of 2013, at the rate of \$42.35 per hour.
- 23 As required by N.J.A.C 18A:25.1, the following changes in assignment for the 2013-14 School Year, effective September 1, 2013:
  - Kaitlyn Carter  
From .67 Special Ed. Gr. 1 Inclusive VS  
To Full-time Gr. 3 Strawbridge
  - Randi Harris  
From Gr. 4 Stoy  
To Gr. 5 Stoy
  - Rory Keough  
From Gr. 2 Strawbridge  
To Gr. 1 Strawbridge
  - Loren Roscoe (AM Pre-K Edison)  
From PM Pre-K Stoy  
To PM Pre-K Edison
  - MaryBeth Warfield  
From Gr. 1 VS  
To Gr. 3 VS
- 24 The following athletic position:  
Joe Tegan, a Summer Rec and SACC aide, as Volunteer Football Coach for the 2013-14 School Year.
- 25 The following appointments for special education aides for the 2013-14 School Year:  
One-on-one aide for Rohrer Middle School: Jennifer Dunn at the rate of \$15.30 per hour  
One-on-one aide at Van Sciver School: Kristine Watson at the rate of \$15.30 per hour.
- 26 The following SACC appointments and rates for the 2013-14 School Year, pending completion of all paperwork:
 

Christina Wakely	Adult Aide	\$12.25
Meghan Montague	Site Supervisor	\$15.60
Meghan Montague	Adult Aide	\$12.25
Paula Arroyo	Site Supervisor	\$15.60
Hailey Colclough	College Aide	\$10.50
Tiffany Ford	Adult Aide	\$12.25
Kristina Shaughnessy	Adult Aide	\$12.50(revision)
- 27 Appointment of Sandra Crawford-Smith as a sub-driver at the rate of \$17.94 per hour for the 2013-14 School Year effective August 30, 2013 through June 30, 2014.
- 28 Appointment of Nicole Cutrera as a part time transportation aide for the 2013-14 School Year at the rate of \$15.30 per hour and \$15.80 per hour for wheel chair bus, from September 1, 2013 to June 30, 2014.



- 29 Reappoint Geri Heenan as Adult School Secretary, at the rate of \$18.90 per hour, for the 2013-14 School Year.

**#4 STUDENT SERVICES/ACTIVITIES**

**Administration recommends the acceptance/approval of the following items:**

- 1 Harassment, Intimidation, Bullying Report  
June 2013 Incidents (2<sup>nd</sup> Reading) Attachment 4-1
- 2 HS Suspension Report Attachment 4-2
- 3 Approval of senior privilege for student, #201457021, per Policy 5116, for the 2013-2014 School Year. See attached letter. Attachment 4-3
- 4 Payment for four (total) summer classes through the Educere program at an approximate total cost of \$600 for the following high school students:  
  - #20146018 (1)
  - #20147020 (1)
  - #20142006 (1)
  - #20157027 (1)
- 5 Revision of tuition for student #3397885998 from \$278.33 per diem to \$278.55 per diem due to a change in program at Bancroft School in Haddonfield. The total tuition for the 2013-2014 School Year will be \$59,052.60 for 212 days.
- 6 Revision of tuition for student #4286655940, at Brookfield Academy to \$272.00 per diem. The total tuition for the 2013-2014 School Year will be \$49,140.00 for 180 days.
- 7 Nursing services for student #6730247528 through Bayada at a rate of \$45.00 per hour for an RN, and \$35.00 per hour for an LPN for the 2013-2014 School Year.
- 8 Occupational Therapy and Physical Therapy provided by Rehab Connection for student #20285000, one time per week for 60 minutes, effective July 18, 2013 through August 16, 2013, at the rate of \$75.00 per hour for a total of \$600.00.
- 9 Educational Consultation Services (Teacher of the Deaf) for student #1272826340, from Gloucester County Special Services School District – CRESS, for the 2013-2014 School Year, for 4.5 hours, 3 times per month, for 1 hour sessions for a total of 45 hours at \$122.00 per hour for a total of \$5,490.00.

- 10 The following additions/changes to the Out of District list for the 2013-2014 School Year:

Placement changes:

3397885998	Bancroft Haddonfield	30	\$ 8,356.50	7/1/13
3397885998	Durand Academy	180	\$53,413.20	9/9/13
	1:1 Aide	180	\$33,300.00	
3650664613	Kingsway - Moorestown	180	\$45,681.30	9/5/13
8897569436	Brookfield CCC	180	\$41,400.00	9/5/13
2030298791	Bankbridge Development Ctr	180	\$37,560.00	9/5/13
	1:1 Aide	180	\$34,650.00	

Revision in tuition rate for the 2013-2014 school year:  
 1798431958            YALE-North Campus            210    \$53,808.30

Additional Out of District placements:

3057026526	BCSSSD	180	\$42,413.00
8908635187	BCSSSD	180	\$42,413.00
6017020250	BCSSSD	180	\$42,413.00
4217786927	Brookfield Academy	180	\$49,140.00
5534089077	Brookfield Academy	180	\$49,140.00

Student returning to district:

2962395474            Returning to district            9/5/13

ROLL CALL

Mrs. Chudd	Yes
Mrs. Dezii	Yes
Mr. Kendall	Yes
Mr. Mulroy	Yes
Mrs. Richards	Yes

**ROLL CALL            5-0-0**

#5 POLICY

None

X. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION

None

XI. ADJOURNMENT

Motion by Mr. Kendall and seconded by Mrs. Dezii that the meeting be adjourned. The meeting adjourned at 7:15 pm.

Respectfully submitted,



Jennifer Gauld  
 School Business Administrator/  
 Board Secretary