

The Regular Meeting of the Haddon Township Board of Education was held on December 19, 2013 at 7:07 pm in the Paul C. Gilligan Media Center, Mr. Cavallo, President, presiding.

I. OPENING STATEMENT:

Due notice of this meeting has been provided to *The Retrospect* and the *Courier Post* as legal ads on July 30, 2013.

II. ROLL CALL:

Mr. Robert Brown  
Mrs. Laura Chudd  
Mr. John Kendall  
Mr. William Mann  
Mrs. Jill Noller  
Mr. James Mulroy  
Mrs. Bonnie Richards  
Mr. Mark Cavallo

Mrs. Dezii was not present for the beginning portion of the meeting.

Also Present: Dr. Nancy Ward, Superintendent, Mrs. Jennifer Gauld, Business Administrator/Board Secretary, Mrs. Liz Mennig, Director of Curriculum and Instruction and 18 members of the public.

III. FLAG SALUTE

IV. MINUTES OF THE PREVIOUS MEETINGS

Motion by Mr. Kendall and seconded by Mrs. Richards that the minutes of the Regular Meeting and Work Session of November 21, 2013 be approved.

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

**ROLL CALL 8-0-0**

Motion by Mrs. Richards and seconded by Mr. Kendall that the minutes of the Special Meeting of December 3, 2013 be approved.

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Abstain
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Abstain

**ROLL CALL 6-0-2**

## V. PRESENTATIONS

- Mr. Gary O'Brien, Haddon Township High School Principal, and Mr. Andrew Swiecicki, Haddon Township High School Assistant Principal, gave a presentation on High School Electives.
- Mr. John Kendall presented Jennifer Gauld with a check from the Burlington County Insurance Pool Joint Insurance Fund in the amount of \$1,000.00 in recognition of the District's financial excellence.

## VI. CORRESPONDENCE

- HTPSA letter

Attachment VI-1

## VII. SUPERINTENDENT'S REPORT

The Superintendent recommends acceptance/approval of the Superintendent's Report

Dr. Ward discussed club sports.

## VIII. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION ON ITEMS INCLUDED ON THE AGENDA

None

## IX. RECOMMENDATIONS

Motion by Mrs. Richards and seconded by Mrs. Dezii that the following items be approved:

**#1 FINANCE/FACILITIES**

**The Superintendent and the School Business Administrator/Board Secretary recommend acceptance/approval of the following items:**

- 1 Report of the Secretary for the month of November 2013

***CASH BALANCES – November 30, 2013***

10	General	\$6,303,440.68
20	Special Revenue Funds	(169,159.00)
30	Capital Projects Funds	0.00
40	Debt Service Funds	352,501.18
60	Enterprise Funds	<u>273,129.73</u>
Total:		<u>\$ 6,759,912.59</u>

Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Attachment 1-1

- 2 Report of the Treasurer for the month of November 2013

That the Report of the Treasurer as of November 30, 2013 be accepted. The Treasurer's Report is in agreement with the Secretary's Report.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Haddon Township Board of Education certifies that as of November 30, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Attachment 1-2

- 3 Payment of Bills

Attachment 1-3

- 4 2013-2014 School Year Budget Amendments

Attachment 1-4

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-2.12(a)1.

In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that the anticipated revenue has not changed for the month ending November 30, 2013 as per the attachment.

- 6 That the School Business Administrator present bills to the Board for approval after the November 21, 2013 regular meeting up to and including January 23, 2014. Further, that checks be issued, dated November 30, 2013 for said bills, and January 1, 2014 for selected payments for the 2013-2014 School Year budget, and that the Board ratifies the approval of said payments at the November Board Meeting.

- 7 Resolution to adjust the budget submission calendar for 2014-15.

Attachment 1-7

- 8 Resolution to support school funding formula based upon enrollment not attendance for the 2014-2015 budget.

Attachment 1-8

- 9 Shared services agreement between Lindenwold Board of Education and Haddon Township Board of Education for the 2013-14 School Year.

Attachment 1-9

- 10 Donation of time and material from The William G. Rohrer Charitable Foundation for the installation of a scoreboard on the ball field on Cuthbert Blvd. The total value of this donation is \$15,000.00.

ROLL CALL

Mr. Robert Brown

Yes

Mrs. Laura Chudd

Yes

Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes
<b>ROLL CALL</b>	<b>9-0-0</b>

Motion by Mrs. Dezii and seconded by Mr. Mann that the following item be approved:

**#1 FINANCE/FACILITIES**

- 5 Travel Requests

**Revised Attachment 1-5**

<b><u>ROLL CALL</u></b>	
Mr. Robert Brown	Yes
Mrs. Laura Chudd	Abstain
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Abstain
Mr. Mark Cavallo	Yes
<b>ROLL CALL</b>	<b>7-0-2</b>

Motion by Mrs. Richards and seconded by Mrs. Chudd that the following items be approved:

**#2 INSTRUCTION AND PROGRAM**

**The Superintendent and the Director of Curriculum and Instruction recommend the acceptance/approval of the following items:**

- 1 Fire and Security Drill Report  
 In accordance with Title 18A:41-1 through 41-4, at least one fire drill and one security drill were held in each school during the month of November, 2013. **Attachment 2-1**
- 2 The revision of the No Child Left Behind (NCLB) application for Fiscal Year 2014, and the grant award of these funds upon the subsequent approval of the Fiscal Year 2014 NCLB Application:

	Total	Haddon Township	Paul VI
Title IA	\$169,348	\$169,348	\$ 0
Title IIA	\$ 56,259	\$ 36,793	\$ 19,466
Title III Immigrant	\$ 8,574	\$ 8,574	\$ 0

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

**ROLL CALL**

9-0-0

Motion by Mrs. Richards and seconded by Mrs. Dezii that the following items be approved:

**#3 PERSONNEL**

The Superintendent recommends the acceptance/approval of the following items:

- 1 Summary of Work-related Lost Time Injuries for the month of November Attachment 3-1
- 2 Student Teachers for the 2013-14 School Year Attachment 3-2
- 3 The following adjusted co-curricular stipends for the 2013-14 School Year:

First	Last	Club	Step	Salary
Cheryl	Van Buren	Elementary 4th Grade Orchestra	3	\$ 1,617.00
Cheryl	Van Buren	Elementary 5th Grade Orchestra	3	\$ 1,617.00
Abigail	Bazzel	Elementary Beginning Band	1	\$ 1,346.00
Abigail	Bazzel	Elementary Advanced Band	1	\$ 1,346.00
Lorna	Klimas	Elementary Chorus	3	\$ 1,617.00

- 4 The following co-curricular appointment for the 2013-14 School Year:

Bridget	Holmes	Choreography (High School Musical)	STA	\$1,600.00
Bob	Quaile	Pit Musician (High School Musical)	STA	\$1,000.00

- 5 The following athletics appointment for the 2013-14 School Year:

NAME	POSITION	STEP	STIPEND
Anthony Grandinetti	Winter Weight Program, Co-ed	1	\$734.00

- 6 Approve an extension for Claire Dougherty as long-term substitute teacher at Stoy School through June 30, 2014, at Step 1, B.A., at an annual salary of \$47,572.
- 7 Appointment of Paul Steltz as volunteer Winter Track Coach for the 2013-14 School Year, to replace the previously appointed volunteer, Kevin McDonnell.
- 8 Medical leave of absence without pay for employee # 001777, commencing January 21, 2014, and returning on April 1, 2014.
- 9 Medical leave of absence for employee # 000991, commencing on or about January 14, 2014, using her available sick days and returning on March 10, 2014.

- 10 Appointment of the following substitute teacher at the rate of \$80.00 per day, for the 2013-2014 School Year, pending completion of paperwork:

Shannon Ewasko

- 11 Aide appointment for the 2013-14 School Year, effective immediately through June 30, 2014:

NAME	POSITION	LOCATION	RATE
Linda Crist	bus aide	Transportation	\$ 15.30
	bus aide - wheelchair bus	Transportation	\$ 15.80
Taylor Kondrla	sub. site supervisor	SACC	\$ 15.60

- 12 Custodial appointment for the 2013-14 School Year, effective immediately through June 30, 2014, pending completion of paperwork:

NAME	POSITION	RATE
Richard Adamski	substitute custodian	\$ 11.82

### ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

**ROLL CALL** 9-0-0

Motion by Mrs. Richards and seconded by Mr. Kendall that the following items be approved:

#### #4 STUDENT SERVICES/ACTIVITIES

**Administration recommends the acceptance/approval of the following items:**

- 1 Enrollment Report Attachment 4-1
- 2 Suspension Report Attachment 4-2  
     High School Suspensions during the month of November, 2013  
     (No MS or Elementary Suspensions)
- 3 CDS (Controlled Dangerous Substance) Report:  
     No CDS violations for the month of November 2013.
- 4 Violence, Vandalism, and Substance Abuse (VV-SA) Incident Report Attachment 4-4
- 5 Harassment, Intimidation, Bullying Report Attachment 4-5  
     November 2013 Incidents (1<sup>st</sup> Reading)
- 6 Harassment, Intimidation, Bullying Report Attachment 4-6  
     October 2013 Incidents (2<sup>nd</sup> Reading)

- 7 Approve homebound instruction for student #20174038, to be provided by Professional Education Services, Inc. at a cost of \$41.05 per hour. These services will be provided during the student's hospital stay.
- 8 Approve a 2013-2014 tuition contract with the Millville Board of Education for homeless student #20235048, Grade 3, effective September 17, 2013 and continuing through June 2014. The total cost of tuition not to exceed \$14,900.00.
- 9 High School Honor Roll Term 1 (Information) **Revised Attachment 4-10**
- 10 Approve homebound instruction for student #20161035, to be provided by Professional Education Services, Inc. at a cost of \$41.05 per hour. These services will be provided during the student's hospital stay.

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

<b>ROLL CALL</b>	<b>9-0-0</b>
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Motion by Mrs. Richards and seconded by Mr. Kendall that the following items be approved:

**#5 POLICY**

**The Superintendent recommends the acceptance/approval of the following items:**

- 1 Second Reading of the revised 1110 ORGANIZATIONAL CHART Attachment 5-1
- 2 Second Reading of the following state mandated policies and regulations which have been revised to reflect the new TEACHNJ Statute and AchieveNJ Administrative Code: Attachment 5-2
  - 3221. EVALUATION OF TEACHERS (M)
  - R3221. EVALUATION OF TEACHERS (M)
  - 3222. EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS (M)
  - R3222. EVALUATION OF TEACHING STAFF MEMBERS, EXCLUDING TEACHERS AND ADMINISTRATORS (M)
- 3 Second Reading of following new policy: Attachment 5-3
  - 6162. CORPORATE SPONSORSHIPS
- 4 Second Reading of following new policy: Revised Attachment 5-4
  - 9195. CLUB SPORTS
- 5 First Reading of the following state mandated policies and regulations which have been revised to reflect the new TEACHNJ Statute and AchieveNJ Administrative Code: Attachment 5-5

3223. EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS (M)

R3223. EVALUATION OF ADMINISTRATORS, EXCLUDING PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS ( M)

3224. EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

R3224. EVALUATION OF PRINCIPALS, VICE PRINCIPALS, AND ASSISTANT PRINCIPALS

4146. NONRENEWAL OF NONTENURED SUPPORT STAFF MEMBER

R4146. NONRENEWAL OF NONTENURED SUPPORT STAFF MEMBER

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

**ROLL CALL 9-0-0**

Motion by Mr. Mann and seconded by Mrs. Chudd that the following item be approved:

**#4 STUDENT SERVICES/ACTIVITIES**

- 11 An agreement with the Haddon Township Lacrosse Club to offer lacrosse to HTHS males and females for the Spring 2014 season. This sport will be funded exclusively by the Haddon Township Lacrosse Club.

**BOARD DISCUSSION ON ITEM 4-11**

Dr. Ward explained the rationale for her recommendation and discussed her matrix for the proposal.

Mr. Mulroy asked if there would be a co-ed team or individual male and female teams and noted that the growth plan does include a requirement for females.

**ROLL CALL**

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes
Mr. Mark Cavallo	Yes

**ROLL CALL 9-0-0**



Motion by Mrs. Richards and seconded by Mrs. Dezii that the Board move into Executive Session to discuss ongoing negotiations. The Board moved into Executive Session at 7:48 pm.

**Unanimous Voice Vote**

X. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION

1. Mike Waltz asked for a copy of the list of reasons that baseball was not recommended as a club sport. Dr. Ward will send a copy to him.
2. Sally Duva asked what changes were made to the policy, how it would affect school district resources and asked the Board to provide proof of sufficient funding.
3. Merri Griese asked about the Lindenwold transportation agreement. Jen Gauld explained the agreement in detail.

XI. ADJOURNMENT

Motion by Mrs. Richards and seconded by Mr. Mann that the meeting be adjourned. The meeting adjourned at 8:17 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jennifer Gauld", with a long horizontal flourish extending to the right.

Jennifer Gauld  
Business Administrator/Board Secretary