



## **HADDON TOWNSHIP BOARD OF EDUCATION**

500 RHOADS AVENUE  
WESTMONT, NEW JERSEY 08108  
PHONE: 856-869-7750 ext. 1100  
FAX: 856-854-7792  
WEBSITE: [www.haddontwpschools.com](http://www.haddontwpschools.com)

### **8670. TRANSPORTATION OF DISABLED PUPILS**

**M**

The Board of Education shall provide transportation services for pupils with disabilities as required by law and dictated by the pupil's educational needs and physical welfare. The Board will provide the transportation specified as a related service in the program of special education approved for a disabled pupil. Such transportation will conform to the pupil's Individualized Education Program (IEP) and the transportation requirements described by the Child Study Team and recommended by the Director of Special Services; or prescribed by the school physician. Transportation to a placement outside this district will conform to the school calendar of the receiving school.

The transportation of a disabled pupil may include such special equipment, transportation aides, and special arrangements for other assistance to and from and in and around the school. When necessary for the pupil's welfare, the case manager will provide the transportation coordinator and driver with specific information about the pupil. For pupils with disabilities below the age of five, safety belts or restraint systems will be used.

The transportation of disabled pupils to special education programs approved by the Board and located outside the state will conform to guidelines established by the New Jersey State Department of Education. Such transportation services will be dictated by the pupil's IEP and approved by the Child Study Team. The individual plan for a disabled pupil's out-of-state transportation will be submitted to the Office of the County Superintendent prior to its implementation. In general, transportation of out-of-state disabled pupils will be by the most economical and expeditious mode consistent with the pupil's special needs and will be limited to travel at the beginning and the ending of the school year.

State aid will be sought for the services provided in accordance with law and this policy. The Board directs that appropriate records be maintained and all relevant documentation be preserved in order that the district will be properly reimbursed for the costs of transportation.

Under the following circumstances, parents of students who are eligible for transportation under this policy may request the District to change the annual assignment of their child's bus route, subject to these conditions:

1. Parent(s) must submit a request for change of bus stop assignment to the School Business Administrator, in writing, not later than July 1, prior to the beginning of the school year.
2. The requested bus stop assignment must be the address of a daycare provider situated within Haddon Township and be safely accessible by school bus, as determined by the District.
3. The requested bus stop assignment must be the same location for the morning and afternoon bus runs, and must remain in effect for the entire school year.
4. Parent(s) must provide the name of a specific adult who will accompany the child to/from the bus at the assigned pick-up/drop-off times.
5. Parent(s) must execute an agreement with the District acknowledging the terms of the change of assignment and releasing the Board from any and all claims which may arise out of the change of assignment.
6. Parent(s) will assume full responsibility for the student's safe transportation from the home to the daycare provider and from the daycare provider to the home.

N.J.S.A. 18A:39-2.1; 18A:46-19.6; 18A:46-23  
N.J.A.C. 6A:14-3.9(a)7; 6A:27-5.1 et seq.

Adopted: January 21, 2010