

The Regular Meeting of the Haddon Township Board of Education was held on March 27, 2013 at 6:00 pm in the Paul C. Gilligan Media Center, Mrs. Richards, Vice President, presiding.

I. OPENING STATEMENT:

Due notice of this meeting has been provided to *The Retrospect* and the *Courier Post* as legal ads on March 12, 2013.

II. ROLL CALL:

- Mr. Robert Brown
- Mrs. Laura Chudd
- Mrs. Marie Dezii
- Mr. John Kendall
- Mr. William Mann
- Mrs. Jill Noller
- Mr. James Mulroy
- Mrs. Bonnie Richards

Also present: Dr. Cheryl Simone, Interim Superintendent of Schools; Jennifer Gauld, School Business Administrator; Liz Mennig, Supervisor of Teaching and Learning and 15 members of the public.

Mr. Mark Cavallo was absent.

III. FLAG SALUTE

EXECUTIVE SESSION

Motion by Mr. Kendall and seconded by Mrs. Dezii that the Board move to Executive Session. The Board moved to Executive Session at 6:00 pm.

WORK SESSION

Motion by Mrs. Chudd and seconded by Mr. Mann that the Board move to Work Session. The Board moved to Work Session at 6:55 pm.

IV. APPROVAL OF MINUTES

Motion by Mr. Kendall and seconded by Mrs. Chudd that the minutes of the Regular Meeting of February 21, 2013 be approved.

ROLL CALL

- | | |
|----------------------|-----|
| Mr. Robert Brown | Yes |
| Mrs. Laura Chudd | Yes |
| Mrs. Marie Dezii | Yes |
| Mr. John Kendall | Yes |
| Mr. William Mann | Yes |
| Mrs. Jill Noller | Yes |
| Mr. James Mulroy | Yes |
| Mrs. Bonnie Richards | Yes |

Roll Call 8-0-0

At this time, Mr. Eife was invited to address the Board regarding his letter.

Mr. Eife introduced himself as the President of HTAA Basketball and, once again, expressed his intent for the Board to amend the policy regarding facilities fees. He stated that he felt there were inconsistencies with the use policy and that the fees were revenue neutral and eliminating them would not cause harm to programs.

The Board stated that Mr. Eife’s letter generated the need to form a committee. Mrs. Richards asked Mr. Mann to include Mr. Eife in the meetings.

VII. SUPERINTENDENT’S REPORT

Dr. Cheryl Simone read the attached farewell letter to the Board.

VIII. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION ON ITEMS INCLUDED ON THE AGENDA

NONE

IX. RECOMMENDATIONS

Motion by Mrs. Chudd and seconded by Mrs. Dezii that the following items be approved:

#1 FINANCE/FACILITIES

The Superintendent and the School Business Administrator/Board Secretary recommend acceptance/approval of the following items:

- 1 Report of the Secretary for the month of February, 2013

CASH BALANCES – February 28, 2013

10	General	\$6,714,184.94
20	Special Revenue Funds	(413,738.92)
30	Capital Projects Funds	0.00
40	Debt Service Funds	337,555.68
60	Enterprise Funds	<u>249,192.86</u>
Total:		<u>\$ 6,887,194.56</u>

Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of February, 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 2 Report of the Treasurer for the month of February, 2013

That the Report of the Treasurer as of February 28, 2013 be accepted. The Treasurer's Report is in agreement with the Secretary's Report.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Haddon Township Board of Education certifies that as of February 28, 2013, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Attachment 1-2

- 3 Payment of Bills

Bills in the General Account in the amount of \$129,531.79 and \$70,981.44 in the Student Activities Account. Attachment 1-3

- 4 2012-2013 School Year Budget Amendments Attachment 1-4

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Haddon Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-2.12(a)1.

In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that the anticipated revenue has changed for the month ending February 28, 2013 as per the attachment.

- 5 Approve Travel Requests Attachment 1-5

- 6 Approve the School Business Administrator to present bills to the audit committee for approval after the February 21, 2013 regular meeting up to and including April 18, 2013. Further, that the Board ratifies the approval of the audit committee at the April 18, 2013 Board Meeting.

- 7 School Bus Emergency Evacuation Drill Report Attachment 1-7

- 8 Accept the generous donation from Mr. David Welsh and Mr. David Donahue in the amount of \$1,900.00, to be specifically used to fund the Winter Track Program.

- 9 Approve the acceptance of the attached proposal* from Verizon Wireless for wireless/cellular phone services, effective 4/1/13. Service is month to month, and pricing is per State of NJ Contract A82583 – Verizon Wireless.

Further, that the Board authorizes the Business Administrator to execute all paperwork associated with the switch from Sprint to Verizon.

**Phone prices and data plan costs may vary based on final phones selected.* Attachment 1-9

-10 Approve the following fees and discounts for SACC Department Middle School Summer Recreation Program for 2013-14:

Days per week 8am – 3pm	FEE
2 days	\$30
3 days	\$35
4 days	\$45
5 days	\$50
Drop In Full	\$35

After Rec Care 3pm – 6pm	FEE
2 days	\$20
3 days	\$30
4 days	\$40
5 days	\$50
Drop In	\$18

- 11 Authorize the disposal of the following item due to its deteriorated condition:
Chemical Cabinet – Inventory Item #000326
- 12 Approve the revised Agreement between Blackboard Engage d/b/a Schoolfusion (“Edline”) and Haddon Township Board of Education to extend Contract #Y15-647,490. This extension will be for a one year term from July 1, 2013 through and including June 30, 2014 at the annual price of \$8,333.99.

On March 5, a renewal agreement for webhosting service was presented to the Board for approval. The agreement mistakenly reflected the price that the district currently paid for an 11 month period rather than reflecting the annual price that would apply for the upcoming 12 month period from July 1, 2013 through June 30, 2014. The contract document has been updated and corrected to reflect the prospective annual price of \$8,333.99, in place of the 11 month price of \$7,639.49

ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes

Roll Call 8-0-0

Motion by Mrs. Dezii and seconded by Mr. Mann that the following items be approved:

#2 INSTRUCTION AND PROGRAM

The Superintendent and the Supervisor of Teaching and Learning recommend the acceptance/approval of the following items:

- 1 Fire and Security Drill Report
In accordance with Title 18A:41-1 through 41-4, at least one fire drill and one security drill were held in each school during the month of February.

ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes

Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes

Roll Call 8-0-0

Motion by Mrs. Chudd and seconded by Mrs. Dezii that the following items be approved:

#3 PERSONNEL

The Superintendent recommends the acceptance/approval of the following items:

- 1 Summary of Work-related Lost Time Injuries Attachment 3-1
- 2 Student Teachers for the 2012-13 school year Attachment 3-2
- 3 Accept with regret the retirement request of Joe Fallon, Fine & Performing Arts K-12 Facilitator, effective July 1, 2013. See attached letter. Attachment 3-3
 Adopt the resolution for Mr. Fallon. Attachment 3-3.1
- 4 Approve a change of job title for Liz Mennig from Supervisor of Teaching and Learning to Director of Curriculum and Instruction, with added job responsibilities.
- 5 Approve the appointment of the following substitute teachers at the rate of \$80.00 per day, for the 2012-13 school year, pending completion of paperwork:

Ann	Bergeron
Matthew	Crawford
Lisa	Donato
Dan	Reed
Doris	Soldati
- 6 Approve the appointment of the following substitute bus driver and aides for the remainder of the 2012-13 school year, effective immediately to June 30, 2013, pending completion of paperwork and fingerprinting.

FIRST	LAST	SUBSTITUTE POSITION	SCHOOL	RATE
Kimberly	Moore-Parker	aide	Strawbridge	\$14.90
Barbara	Mack	bus aide	Transportation	\$14.90
“	“	bus aide - wheelchair bus	Transportation	\$15.40
Gregory	Maronski	bus aide	Transportation	\$14.90
“	“	bus aide - wheelchair bus	Transportation	\$15.40
“	“	bus driver	Transportation	\$17.50
Tammy	Riley	aide	Strawbridge	\$14.90

- 7 Approve the following hours for preparation to serve as presenters at the April 16, 2013 inservice day:

Name		Hours	Rate/Hour
Rose	Austin	3	39.65
Steve	Cossaboon	3	39.65
Dave	Dale	3	39.65
Joanne	Gattone	3	39.65
Kara	Gordon	3	39.65
Sean	Hengst	3	39.65
Danielle	Jubanyik	3	39.65
Colleen	Koeppel	3	39.65
Sara	Kopacz	3	39.65
Bill	Mann	3	39.65
Judith	Mattson	3	39.65
Kathy	McCutcheon	5	39.65
Maura	McDermott	3	39.65
Christine	Poyatt	3	39.65
Doug	Richardson	3	39.65
Sylvia	Smith	3	39.65
Lois	Staas	3	39.65

- 8 Approve reimbursement for Melissa DiPietrantonio for professional development in Conversational Spanish in the amount of \$606.00.

ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes

Roll Call 8-0-0

Motion by Mr. Mann and seconded by Mrs. Chudd that the following items be approved:

#4 STUDENT SERVICES/ACTIVITIES

Administration recommends the acceptance/approval of the following items:

- 1 Enrollment Report Attachment 4-1
- 2 Suspension Report Attachment 4-2
 High School Suspensions during the month of February, 2013
 (No Elementary or Middle School Suspensions)
- 3 CDS (Controlled Dangerous Substance) Report
 No CDS violations at high school for the month of February, 2013.
- 4 Violence, Vandalism, and Substance Abuse (VV-SA) Incident Report Attachment 4-4

- 5 Harassment, Intimidation, Bullying Report
February 2013 Incidents (1st Reading) Attachment 4-5
- 6 Harassment, Intimidation, Bullying Report
January 2012 Incidents (2nd Reading) Attachment 4-6
- 7 Approval of the revised 2012-2013 school year district calendar.
Removal of November 8, 2012 NJEA Convention Attachment 4-7
- 8 Approve the following high school students for homebound instruction:
Student #20144021
Student #20138009
Student #20154003
- 9 Approve a placement change for student #9847437490, to attend Burlington County
Special Services School District, for the remainder of the 2012-2013 school year,
effective March 18, 2013. Tuition rate will be prorated from the annual amount of
\$38,220.00.
- 10 Second Marking Period High School Honor Roll Attachment 4-10
- 11 Motion to approve settlement agreement with student #6808931466 with the modifications of the
agreement discussed in closed session.

ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes

Roll Call**8-0-0**

Motion by Mrs. Chudd and seconded by Mrs. Dezii that the following items be approved:

#5 POLICY**The Superintendent recommends the acceptance/approval of the following items:**

- 1 Second Reading of the following state mandated regulations: Attachment 5-1
 - R 2431.1 EMERGENCY PROCEDURES FOR ATHLETIC PRACTICES (M)
 - R 2431.2 MEDICAL EXAMINATION TO DETERMINE FITNESS FOR PARTICIPATION
IN ATHLETICS (M)
 - R 2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND
HEAD INJURIES (M)**
 - R 2460 SPECIAL EDUCATION (M)**
 - R 2460.1 SPECIAL EDUCATION – LOCATION, IDENTIFICATION,
 - R 2460.8 SPECIAL EDUCATION - FREE & APPROPRIATE PUBLIC EDUCATION (M)
 - R 5200 ATTENDANCE (M)
 - R 5330 ADMINISTRATION OF MEDICATION (M)
 - R 5410 PROMOTION AND RETENTION (M)
 - R 5513 CARE OF SCHOOL PROPERTY (M)
 - R 5519 DATING VIOLENCE AT SCHOOL (M)
 - R 5600 PUPIL DISCIPLINE CODE OF CONDUCT (M)
 - R 5860 RULES FOR SAFETY PATROL MEMBERS (M)
 - R 7420 HANDLING AND DISPOSAL OF BODY WASTES AND FLUIDS (M)
 - R 7420.1 BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN (M)

- R 7420.2 CHEMICAL HYGIENE (M)
- R 8420 EMERGENCY AND NON-FIRE EVACUATION PLAN (M)
- R 8441 CARE OF INJURED AND ILL PERSONS (M)
- R 8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN (M)

- 2 New job description #0115: Director of Curriculum and Instruction. Attachment 5-2
- 3 Second Reading of Policy 5120: Assignment of Pupils Attachment 5-3

ROLL CALL

Mr. Robert Brown	Yes
Mrs. Laura Chudd	Yes
Mrs. Marie Dezii	Yes
Mr. John Kendall	Yes
Mr. William Mann	Yes
Mrs. Jill Noller	Yes
Mr. James Mulroy	Yes
Mrs. Bonnie Richards	Yes

Roll Call 8-0-0

X. DISCUSSION AND QUESTIONS FROM PUBLIC FOR BOARD OF EDUCATION

None

XI. ADJOURNMENT

Motion by Mr. Mulroy and seconded by Mr. Kendall that the meeting be adjourned. The meeting adjourned at 8:31 pm.

Respectfully Submitted,

Jennifer Gauld
 School Business Administrator